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Ways and Means- Fundraising

Chair and Co-Chair required

Responsibilities:

Ways and Means

- Color Choices, T-shirt samples presented during April meeting
- Order T-Shirts, coffee mugs and other items for resale with approval of the Board of Directors
- Arrange for Volunteers to sell items at convention
- Conducts 50/50 raffle and arrange for volunteers to sell tickets
- Make up profit and loss statement from sales of taxable items, due Dec 1st of each year
- Coordinate the profit and loss statement with the treasure and present to the Board of Directors within 14 days after event.

Fundraising

- Plan, organize, advertise and run fundraising events
- Arrange for volunteers to help with events
- Coordinate with treasure on expenditures and profits for each fundraising event held.
- Provide Board of Directors with profit and loss statements for each event held.
- Provide raffle items and baskets at convention
- Conduct the raffle on Sunday morning at the convention
- Arrange for volunteers to sell raffle tickets at convention.
- Provide all funds raised to treasure for deposit within 14 days of event.

Budget:

Draft – purposed Dec 2018.